

Minutes
Meeting of the Board of Directors
Brilla College Preparatory Charter School
July 30, 2014
Brilla College Preparatory, 413 East 144th Street, Bronx, NY

The Board of Directors of the Brilla College Preparatory Charter School met for a regular meeting on Wednesday, July 30, 2014

The following directors were present:

1. Brian Carty
2. Tony de Nicola
3. Scott Hamilton
4. Rick Ramirez
5. Stephanie Saroki de Garcia

Eric Eckholdt and Maryann Hedaa were not present. School faculty in attendance were Mr. Gillaspie and Mr. Barnes. No members of the public attended.

Mr. de Nicola, serving as Vice-Chair, called the meeting to order at 5:03PM (EST).

The first order of business was the approval of the minutes from the June 26th, 2014 board meeting. Upon motion duly made, seconded and unanimously carried, the minutes were approved.

The next orders of business were updates on finances, summer updates, Brilla 2nd year focus and construction updates. Mr. Barnes led the board through the current state of finances. Mr. Gillaspie then updated the board regarding the current summer programs and the focus for Brilla in year two. Mr. Barnes then led the board through an update on current construction at Brilla.

The next orders of business were discussing budget amendments, reviewing the staff handbook and a board member term vote. Mr. Barnes presented the board with an overview of proposed budget amendments and upon motion duly made and seconded, the board unanimously approved the categorization for future budgeting. Mr. Barnes and Mr. Gillaspie then presented the board with the current student handbook. After discussing additions and upon motion duly made and seconded, the board unanimously approved the student handbook. Next, the board discussed terms for two exiting board members. Tony de Nicola moved to extend the terms of Scott Hamilton and Rick Ramirez to three additional years. The vote was approved with Scott Hamilton and Rick Ramirez abstaining.

At 5:48pm, the board entered into Executive Session to discuss the school leader evaluation.

Upon motion duly made, seconded and carried, the meeting was adjourned at 6:05PM.

These minutes respectfully submitted,

Rick Ramirez
Secretary

Minutes
Meeting of the Board of Directors
Brilla College Preparatory Charter School
August 13, 2014
Brilla College Preparatory, 413 East 144th Street, Bronx, NY

The Board of Directors of the Brilla College Preparatory Charter School met for a regular meeting on Wednesday, August 13, 2014

The following directors were present:

1. Scott Hamilton
2. Rick Ramirez
3. Tony de Nicola

Brian Carty, Eric Eckholdt, Maryann Hedaa and Stephanie Saroki de Garcia were not present. School faculty in attendance were Mr. Gillaspie and Mr. Barnes. Seth Whetzel from Seton Education Partners was also in attendance. No members of the public attended.

Mr. Hamilton, serving as Chair, called the meeting to order at 5:03PM (EST).

The first order of business was the approval of the minutes from the July 30th, 2014 board meeting. Upon motion duly made, seconded and unanimously carried, the minutes were approved.

The next orders of business were updates on Brilla year two readiness, construction, finance and fundraising. Mr. Gillaspie led the board through the current focus for year two planning at Brilla. Mr. Barnes led the board through the current state of construction and finances. Mr. Gillaspie then updated the board on fundraising plans and ideas for year two.

Upon motion duly made, seconded and carried, the meeting was adjourned at 5:36PM.

These minutes respectfully submitted,

Rick Ramirez
Secretary

Minutes
Meeting of the Board of Directors
Brilla College Preparatory Charter School
September 23rd, 2014
Brilla College Preparatory, 413 East 144th Street, Bronx, NY

The Board of Directors of the Brilla College Preparatory Charter School met for a regular meeting on Tuesday, September 23rd, 2014

The following directors were present:

1. Eric Eckholdt
2. Maryann Hedaa
3. Tony de Nicola
4. Scott Hamilton
5. Rick Ramirez
6. Stephanie Saroki de Garcia

Brian Carty was not present. School faculty in attendance were Mr. Gillaspie and Mr. Barnes. Seth Whetzel from Seton Education Partners was also in attendance. No members of the public attended.

Mr. Hamilton, serving as Chair, called the meeting to order at 5:05PM (EST).

The first order of business was the approval of the minutes from the August 13th, 2014 board meeting. Upon motion duly made, seconded and unanimously carried, the minutes were approved.

The next orders of business were updates on Brilla Academics and the beginning of year two, finance and fundraising. Mr. Gillaspie led the board through the current focus for year two planning at Brilla and updates on the beginning of the school year regarding students, faculty and building updates. Mr. Barnes led the board through the current state of finances. Mr. Gillaspie then updated the board on fundraising plans and upcoming plans for school needs.

Upon motion duly made, seconded and carried, the meeting was adjourned at 6:00PM.

These minutes respectfully submitted,

Rick Ramirez
Secretary

Minutes
Meeting of the Board of Directors
Brilla College Preparatory Charter School
October 21st, 2014
Brilla College Preparatory, 413 East 144th Street, Bronx, NY

The Board of Directors of the Brilla College Preparatory Charter School met for a regular meeting on Tuesday, October 21st, 2014.

The following directors were present:

1. Eric Eckholdt
2. Tony de Nicola
3. Scott Hamilton
4. Rick Ramirez
5. Brian Carty

Stephanie Saroki de Garcia & Maryann Heddaa were not present. School faculty in attendance were Mr. Gillaspie and Mr. Barnes. Seth Whetzel from Seton Education Partners was also in attendance. Shelby Stenson from Mengel Metzger Barr & Co. (MMB) Brilla's auditor was in attendance to review in detail the audit findings with the board. No members of the public attended.

Mr. Hamilton, serving as Chair, called the meeting to order at 5:05PM (EST).

The first order of business was the approval of the minutes from the September 21st, 2014 board meeting. Upon motion duly made, seconded and unanimously carried, the minutes were approved.

The next orders of business were updates on Brilla Academics and schoolwide updates. Mr. Gillaspie led the board through the Saturday workshop agendas, homework help, and targeting differentiated instructions. Mr. Gillaspie also updated the board on homecoming week at the school and other upcoming holiday events. Mr. Barnes led the board through the current state of the school building, including updates on the elevator installation, bathroom renovation progress and an update on flooding in the basement. Mr. Gillaspie then updated the board on fundraising plans and upcoming plans for school needs.

Shelby Stenson from MMB then went through in detail the audit documents and agreed upon procedures documents. After Ms. Stenson's exhaustive report that showed no findings the Board unanimously voted to approve and finalize the audit documents.

Upon motion duly made, seconded and carried, the meeting was adjourned at 6:00PM.

These minutes respectfully submitted,

Rick Ramirez
Secretary

Minutes
Meeting of the Board of Directors
Brilla College Preparatory Charter School
November 18th, 2014
Brilla College Preparatory, 413 East 144th Street, Bronx, NY

The Board of Directors of the Brilla College Preparatory Charter School met for a regular meeting on Tuesday, November 18th, 2014.

The following directors were present:

1. Eric Eckholdt
2. Scott Hamilton
3. Stephanie Saroki de Garcia
4. Maryann Hedaa
5. Brian Carty

Rick Ramirez and Tony de Nicola were not present. Since Rick Ramirez was absent Maryann Hedaa was appointed by board resolution, upon motion duly made, seconded and unanimously carried, to be acting secretary for the meeting. School faculty in attendance were Mr. Gillaspie, Mr. Barnes, and Ms. Kopro. Seth Whetzel from Seton Education Partners was also in attendance. Greta Mayans from La Raza Development Corporation, the schools lender for capital improvements was present. No members of the public attended.

Mr. Hamilton, serving as Chair, called the meeting to order at 5:05PM (EST).

The first order of business was the approval of the minutes from the October 21st, 2014 board meeting. Upon motion duly made, seconded and unanimously carried, the minutes were approved.

The next orders of business were updates on Brilla Academics and schoolwide updates. Mr. Gillaspie led the board through the results of Brilla's Interim Assessments. Brilla ranked 4th in math and 10th in ELA out of 280 schools in the Achievement Network who took the same assessments. Mr. Gillaspie also updated the board on cultural initiatives and visitors who came to the school including visitors from Teach for All.

Mr. Barnes then went over the Form 990 filing. Upon motion duly made, seconded and unanimously carried, the 990 filing was approved by the board.

Greta Mayans from La Raza then went over the details of the proposed capital improvements loan the school was taking. Upon motion duly made, seconded and unanimously carried, the board voted to approve the resolutions of the loan and the loan itself. The board also unanimously voted Maryann Hedaa acting secretary for the purposes of signing the loan documents.

Upon motion duly made, seconded and carried, the meeting was adjourned at 6:00PM. These minutes respectfully submitted,

Maryann Hedaa, Acting Secretary

Minutes
Meeting of the Board of Directors
Brilla College Preparatory Charter School
December 2nd, 2014
Brilla College Preparatory, 413 East 144th Street, Bronx, NY

The Board of Directors of the Brilla College Preparatory Charter School met for a regular meeting on Tuesday, December 2nd, 2014.

The following directors were present:

1. Brian Carty
2. Eric Eckholdt
3. Maryann Hedaa
4. Rick Ramirez
5. Scott Hamilton
6. Stephanie Saroki de Garcia
7. Tony DeNicola

School faculty in attendance was Mr. Gillaspie, Mr. Barnes, Ms. Kopro and Mr. Martinez. Seth Whetzel from Seton Education Partners was also in attendance.

Mr. Hamilton, serving as Chair, called the meeting to order at 5:03PM (EST).

The first order of business was the approval of the minutes from the November 18th, 2014 board meeting. Upon motion duly made, seconded and unanimously carried, the minutes were approved.

The next orders of business were updates on Brilla Academics and financials. The board was led through announcements by Mr. Gillaspie and Mr. Barnes. The next order of business was a discussion on replication. The board was led through insights by each member of the faculty regarding their opinions on replication.

At 5:19 the board went into executive session with Mr. Gillaspie.

Upon motion duly made, seconded and carried, the meeting was adjourned at 6:12PM.

Respectfully submitted,

Rick Ramirez,
Secretary

Minutes
Meeting of the Board of Directors
Brilla College Preparatory Charter School
January 27th, 2015
Brilla College Preparatory, 413 East 144th Street, Bronx, NY

The Board of Directors of the Brilla College Preparatory Charter School met virtually for a regular meeting on Tuesday, January 27th, 2015.

The following directors were present:

1. Eric Eckholdt
2. Maryann Hedaa
3. Rick Ramirez
4. Scott Hamilton
5. Stephanie Saroki de Garcia
6. Tony DeNicola

Brian Carty was not present. School faculty in attendance was Ms. Kopro and Mr. Barnes. Seth Whetzel from Seton Education Partners was also in attendance.

Mr. Hamilton, serving as Chair, called the meeting to order at 5:04PM (EST).

The first order of business was the approval of the minutes from the December 2nd, 2014 board meeting. Upon motion duly made, seconded and unanimously carried, the minutes were approved.

The next orders of business were updates on the leadership transition, academic progress and school culture. The board was led through updates on the state of the school by Ms. Kopro. The next orders of business were updates on financials and construction. After updates by Mr. Barnes on costs and timeline, the board unanimously approved the motion to proceed with Phase II of the Capital Improvements Program for construction of Special Education pullout rooms on the stage at Brilla (contingent on procuring 3 separate contractor bids).

Upon motion duly made, seconded and carried, the meeting was adjourned at 5:37PM.

Respectfully submitted,

Rick Ramirez,
Secretary

Minutes
Meeting of the Board of Directors
Brilla College Preparatory Charter School
February 24th, 2015
Brilla College Preparatory, 413 East 144th Street, Bronx, NY

The Board of Directors of the Brilla College Preparatory Charter School met virtually for a regular meeting on Tuesday, February 24th, 2015.

The following directors were present:

1. Eric Eckholdt
2. Rick Ramirez
3. Scott Hamilton
4. Stephanie Saroki de Garcia

Brian Carty, Tony DeNicola and Maryann Hedaa were not present. School faculty in attendance was Ms. Kopro, Mr. Martinez and Mr. Barnes. Seth Whetzel from Seton Education Partners was also in attendance.

Mr. Hamilton, serving as Chair, called the meeting to order at 5:03PM (EST).

The first order of business was the approval of the minutes from the January 27th, 2015 board meeting. Upon motion duly made, seconded and unanimously carried, the minutes were approved.

The next orders of business were updates on the leadership transition, academic progress and school culture. The board was led through updates on the state of the school by Ms. Kopro. After updates, Eric Eckholdt moved to begin the application process for a 2nd Charter School. The motion was seconded and unanimously approved.

The next orders of business were updates on financials and construction. Mr. Barnes presented an update on the progress of the facilities financing and co-location request. The school applied for co-location and was denied by the DOE. Mr. Barnes recommended that the school appeal this decision and hire counsel to do so.

The Board of Directors unanimously voted to authorize proceeding forward with the appeal and to hire an attorney (and incurring reasonable legal fees) to draft the appeal. In addition the Board of Directors unanimously voted to authorize Noah Barnes, Chief Operating Officer of Brilla College Prep, to sign all legal documents associated with the appeal on behalf of the school.

Upon motion duly made, seconded and carried, the meeting was adjourned at 6:20PM.

Respectfully submitted,

Rick Ramirez,
Secretary

Minutes
Meeting of the Board of Directors
Brilla College Preparatory Charter School
March 24th, 2015
Brilla College Preparatory, 413 East 144th Street, Bronx, NY

The Board of Directors of the Brilla College Preparatory Charter School met for a regular meeting on Tuesday, March 24th, 2015.

The following directors were present:

1. Brian Carty
2. Tony de Nicola
3. Eric Eckholdt
4. Scott Hamilton
5. Rick Ramirez
6. Stephanie Saroki de Garcia

Maryann Hedaa was not present. School faculty in attendance were Ms. Kopro, Mr. Martinez and Mr. Barnes. Seth Whetzel from Seton Education Partners was also in attendance.

Mr. Hamilton, serving as Chair, called the meeting to order at 5:02PM (EST).

The first order of business was the approval of the minutes from the February 24th, 2015 board meeting. Upon motion duly made, seconded and unanimously carried, the minutes were approved.

The next orders of business were updates on the school culture, financials and budget. The board was led through updates on the state of the school by Ms. Kopro. Mr. Barnes and Ms. Kopro then led the school through the current financials and proposed budget and rationale for the coming school year. Tony de Nicola moved to approve the 2015-2016 budget pending revisions. The motion was seconded and approved by a vote of five to one.

Upon motion duly made, seconded and carried, the meeting was adjourned at 6:01PM.

Respectfully submitted,

Rick Ramirez,
Secretary

Minutes
Meeting of the Board of Directors
Brilla College Preparatory Charter School
April 21st, 2015
Brilla College Preparatory, 413 East 144th Street, Bronx, NY

The Board of Directors of the Brilla College Preparatory Charter School met for a regular meeting on Tuesday, April 21st, 2015.

The following directors were present:

1. Eric Eckholdt
2. Scott Hamilton
3. Rick Ramirez
4. Stephanie Saroki de Garcia

Brian Carty, Tony de Nicola and Maryann Hedaa were not present. School faculty in attendance were Ms. Kopro, Mr. Martinez and Mr. Barnes. Seth Whetzel from Seton Education Partners was also in attendance.

Mr. Hamilton, serving as Chair, called the meeting to order at 6:05PM (EST).

The first order of business was the approval of the minutes from the March 24th, 2015 board meeting. Upon motion duly made, seconded and unanimously carried, the minutes were approved.

The next orders of business were updates on staffing, finances, W-MBE Policy and budget. The board was led through staffing updates by Ms. Kopro. Mr. Martinez then led the school through the current financials and W-MBE Policy. Mr. Martinez and Ms. Kopro then led the board through an updated proposed budget for the coming school year. Stephanie Saroki de Garcia moved to approve the 2015-2016 budget with stipulations and amendments. The motion was seconded and unanimously approved.

Upon motion duly made, seconded and carried, the meeting was adjourned at 6:57PM and the board entered executive session.

Respectfully submitted,

Rick Ramirez,
Secretary

Minutes
Meeting of the Board of Directors
Brilla College Preparatory Charter School
May 26th, 2015
Brilla College Preparatory, 413 East 144th Street, Bronx, NY

The Board of Directors of the Brilla College Preparatory Charter School met for a regular meeting on Tuesday, May 26th, 2015.

The following directors were present:

1. Eric Eckholdt
2. Scott Hamilton
3. Rick Ramirez
4. Stephanie Saroki de Garcia

Brian Carty, Tony de Nicola and Maryann Hedaa were not present. School faculty in attendance were Ms. Kopro and Mr. Martinez. Seth Whetzel from Seton Education Partners was also in attendance.

Mr. Hamilton, serving as Chair, called the meeting to order at 5:03PM (EST).

The first order of business was the approval of the minutes from the April 21st, 2015 board meeting. Upon motion duly made, seconded and unanimously carried, the minutes were approved.

The next orders of business were updates on finances, academics, culture, and current enrollment for 2015-2016. The board was led through updates by Ms. Kopro and Mr. Martinez. The next orders of business were staffing and the exit interview process. Ms. Kopro led the board through the current plans for staffing and exciting at Brilla. The board was then led through a Brilla growth update by Seth Whetzel.

Upon motion duly made, seconded and carried, the meeting was adjourned at 6:57PM and the board entered executive session.

Respectfully submitted,

Rick Ramirez,
Secretary

Minutes
Meeting of the Board of Directors
Brilla College Preparatory Charter School
June 16th, 2015
Brilla College Preparatory, 413 East 144th Street, Bronx, NY

The Board of Directors of the Brilla College Preparatory Charter School met for a regular meeting on Tuesday, June 16th, 2015.

The following directors were present:

1. Eric Eckholdt
2. Scott Hamilton
3. Rick Ramirez
4. Stephanie Saroki de Garcia

Brian Carty, Tony de Nicola and Maryann Hedaa were not present. School faculty in attendance were Ms. Mulcahy, Ms. Kopro and Mr. Martinez. Seth Whetzel from Seton Education Partners were also in attendance.

Mr. Hamilton, serving as Chair, called the meeting to order at 5:03PM (EST).

The first order of business was the approval of the minutes from the May 26th, 2015 board meeting. Upon motion duly made, seconded and unanimously carried, the minutes were approved.

The next orders of business were updates on finances, academics, culture, and current enrollment for 2015-2016. The board was led through updates by Ms. Kopro and Mr. Martinez. The next orders of business were third party feedback and exit interview feedback. Ms. Kopro led the board through the current plans for staffing and exiting feedback at Brilla. Sheila Mulcahy then led the board through a brief update of her Brilla observations. The board was then led through a Brilla growth update by Seth Whetzel.

Upon motion duly made, seconded and carried, the meeting was adjourned at 6:12PM and the board entered executive session.

Respectfully submitted,

Rick Ramirez,
Secretary